**Clackamas River Water PRoviders**

# **MEETING MINUTES**

# **February 7, 2024**

Meeting Via Zoom

**Attendance:**

Bret Bienerth, City of Lake Oswego

Wyatt Parno, South Fork Water Board

Brad Albert, Oak Lodge Water Services

Gail Stevens, Oak Lodge Water Services

Steve Houck, Clackamas River Water

Beth McGinnis, Clackamas River Water

Jennifer Joe, City of Tigard

Vance Walker, City of Oregon City

Justin Poyser City of Gladstone

Kim Swan, Clackamas River Water Providers

Christine Hollenbeck, Clackamas River Water Providers

Andrew Swanson, WES

Rob Annear, Annear Water Resources

Lauren Underwood, Clackamas County Disaster Mgmt.

Jacob Krall, Geosyntec

Austin Orr, Geosyntec

**Introductions**

Wyatt started off the introduction of CRWP members and other meeting participants.

**Approval of December CRWP Meeting Notes**There was not a quorum, so approval of the minutes was deferred to the April Meeting

**Public Comment**

None

**IRON OR 24 – Statewide Cascadia Earthquake Exercise**Lauren Underwood from Clackamas County Disaster Mgmt provided the group with some information about how the County will be participating in the Statewide Cascadia Exercise in October of 2024 and how water provider might participate in the exercise. The exercise scenario will take place 5 – 7 days after a Cascadia event that will include significant damage to roads, infrastructure, utilities and have casualties. The exercise will focus on the following Core Capabilities: Operational Communication, Operational Coordination, and Mass Care.

For more information you can contact Lauren Underwood, CCDM Training & Exercise Coordinator at [lunderwood@clackamas.us.or](mailto:lunderwood@clackamas.us.or) or at 971-409-3186

**CRWP Proposed Budget for FY 2024-25**

Kim and Gail presented the proposed CRWP budget for fiscal year 2024-25. The overall budget reflects the implementation of three programs, a Source Water Protection, a Public Outreach and Education Program, and Regional Emergency Preparedness. This year's proposed budget proposes an 8% increase in Total Program Requirements and a small increase in member dues. The increase reflects increased costs in personnel services, the miscellaneous, administrative fee, and source water protection line items. Kim told the group that if there were additional questions or concerns over the dues increased or proposed budget for next fiscal year to get them to Kim and Gail by the end of the month so that those adjustments could be made.

**Program Updates**

Source Water Protection *ReGroup Boil Water Notices –* Kim told the group that the ReGroup notification system was used twice the last couple of months by CRW and the City of West Linn for boil water notice notifications. She told the group that the next Quarterly Regoup training was scheduled for Monday, March 4th at 8:30 am.

*Spring Water Treatment Plant Operators meeting at Lake Oswego –* Kim told the group that around 25 Clackamas water treatment operators participated in the October meeting at CRW and that she received good feedback from everyone. She also said that she was able to get CEU’s for the meeting. The next one will take place in the spring of 2024.

*LO/Tigard Advisory Committee Meeting -* Kim to the group that she gave a presentation to Lake Oswego and Tigard elected officials at their last Joint Advisory meeting about the CRWP and what we do. If anyone else is interest in this kind of presentation for their Board or City Council, please let Kim know.

*Sunrise Corridor Community Steering Committee* – Kim told the group that she had been recently appointed to the Sunrise Corridor Community Steering Committee to help develop and make recommendations on project elements such as community health, equity, anti-displacement, economic growth, land use and transportation. Specific project tasks will include feedback on future community development and infrastructure scenarios, development of an action plan, and recommendations for a future vision of the Sunrise Corridor Community.

Public Outreach and Education *2024 CRWP Summer Public Events –* Christine told the group that she already has   
9 events on the calendar for this summer.

*2024 Clean Water Festival* – Christine told the group that this year’s festival will take place on Tuesday, April 30th at PCC Sylvania, and the organization committee is looking for more volunteers and exhibitors. If employees from your organization are interested, go [here](https://www.cleanwaterfestival.org/) to register or contact [Christine](mailto:christine@clackamasproviders.org) for more information.

*Celebrating Water Event* – Christine told the group that this event for Clackamas County students will take place on April 2nd and 3rd, 10-noon each day at Clackamas Community College. She is still looking for exhibitors, please contact [Christine](mailto:christine@clackamasproviders.org) for ideas and to register.

*2024 Waterworks School –* This will take place July 9-11, 2024 at Clackamas Community College. The organization committee is looking for presenters, contact [Christine](mailto:christine@clackamasproviders.org) for more information. Registration opens March 14th, see the CCC website

*2025 Annual Water Calendar* - Teacher invites will go out in the next week.

Christine will be coming around to member offices in the next week or so to update all brochures and print materials.

Emergency Planning

*Grant Workshop #3 –* Beth told the group that this was scheduled for March 7th up at the County EOC conference room and that more information would be out shortly. The focus of this workshop will be to apply some of the tools we have been developing and create an “Annex” document that could be attached to members ERPs. The last part of the grant work will be the Tabletop Exercise in June or July.

*O.2 FTE –* Beth said that she was continuing to work on the System Restoration - FEMA lifelines, supply chain information, and gathering Damage Assessment information. This work will be wrapped up by the end of June into a “Playbook” for CRWP members. This will help define what should be focused on for next fiscal year’s work.

**March Work Session**

Kim told the group that our March Work Session has been replaced by the SHSP Grant Workshop #3 and that they would see more information and lunch RSVPs about this later this month.

**Round Table Discussion**

**Lake Oswego –** Bret said that they had lots of power outages and trees down due to the last winter storm and that they were moving generators around to pump stations

**CRW –** Steve said that CRW’s plant would be offline for 4 – 6 weeks later this winter to make some upgrades in their pipe gallery. They were current in discussion with the NCCWC and SFWB regarding providing water through interties during this period. Beth also said that they have had some issues with CFD#1 which resulted in having to issue a boil water notices recently. She said they were currently working with update the process and procedures around fire hydrant use.

**Oak Lodge –** Brad said they got through the storm okay but experience a number of customers that didn’t know how to shut off their water due to water line breaks, so they spent a lot of time dealing with that. They are also gearing up to start work on what will be 3 mile pipeline replacement project in the Oat Field Rd area.

**Tigard** - Jennifer Joe share some information on upcoming PNWS AWWA event along with the video they created to help people shut off their water which was used a lot during the past winter storm.

PNWS AWWA - Wine for Water Event <http://events.r20.constantcontact.com/register/event?llr=fdcbrhjab&oeidk=a07ek2m8tyna84b0c51>

YP Wednesdays

<https://events.r20.constantcontact.com/register/eventReg?oeidk=a07ek8eo0aqda778a64&oseq=&c=6a4aa150-143b-11e5-9cab-d4ae528eaba9&ch=6a4d1250-143b-11e5-9cab-d4ae528eaba9>

City of Tigard - Turning Off Your Water at the Meter - YouTube  
<https://www.youtube.com/watch?v=eIJp8UOfnPI&t=61s>

**Gladstone –** Justin saidthey lost power at a few pump stations and had some main breaks but that they connection with Oak Lodge worked well. They are currently in the process of putting out an RFP for the design of a Flushing Program, working on telemetry updates, and starting work on their lead and copper inventory.

**SFWB** – Wyatt said that they did have some storm impacts and did have to use heat trays due to the cold temperatures. They have a VFD replacement project that will take place soon which they are currently wait on parts for. This would require a two-day plant shut down so they are working with the NCCWC and CRW on the timing of this work as it relates to CRW plant shut down.

**Next CRWP meeting is scheduled for Wednesday April 3, 2024 from 9am – 11am via zoom**