**Clackamas River Water PRoviders**

# **MEETING MINUTES**

# **April 13, 2022**

Meeting Via Zoom

**Attendance:**

Todd Heidgerken, Clackamas River Water

Beth McGinnis, C Clackamas River Water

Bret Bienerth, City of Lake Oswego

Sarah Jo Chaplen, Oak Lodge Water Services

Gail Stevens, Oak Lodge Water Services

Wyatt Parno, South Fork Water Board

Tin Jannsen, Sunrise Water Authority   
Brian Rager, City of Tigard

Matt Kaatz, City of West Linn

Patty Nelson, City of Oregon City

Kim Swan, Clackamas River Water Providers

Christine Hollenbeck, Clackamas River Water Providers

Andrew Swanson, Water Environment Services

Jamie Feldman, Geosyntec

Alyssa Hall, Cadmus

Jaime Capron, Cadmus

Julie Jann, Cadmus

Klara Zimmerman, EPA

Audrey Ramming, EPA

**Agenda**

Approval of Minutes

Public Comment  
CRWP Proposed FY 2022-23 Budget

CRWP Conservation Rebate Program

CRWP Member Discussion

EPA CREAT workshop

**Approval of December CRWP Meeting Notes**Todd asked if there was a motion to approve the February minutes.

**Bret Bienerth made a motion to approve the minutes, Sara Joe Chaplen seconded the motion. The minutes were approved unanimously via voice vote.**

**Public Comment**

None

**CRWP Proposed FY 2022-23 Budget**Kim told the group that she had not received any additional comments or questions from CRWP Members regarding the proposed budget. She did say the V2 of the proposed budget presented was due to changes that CRWP managers had discussed in regard to creating a Reserve Fund to cover future obligations. This change did not impact overall spending or dues amounts.

Todd asked if there was a motion to approve/adopt the V2 of CRWP budget for FY 2022-23 and Member cost shares.

**Sarah Joe made a motion to approve/adopt the V2 of CRWP budget for FY 2022-23 and Member cost shares, Wyatt Parno seconded the motion. The Budget and member cost shares were approved unanimously via voice vote.**

**CRWP Conservation Rebate Program**

Christine told the group that a couple of CRWP members had raised concerns about providing Flume device rebates but not rebates for other leak detection devices. Christine’s presentation reviewed the pros and cons of different leak detection devices that are available. Due to running out of time, the conversation on whether the CRWP should add additional devices to the existing Rebate program was bumped to the June meeting.

**CRWP Member Discussion**

*Bi-monthly work session – 1st Thursdays from 1-3pm* – Kim told the group that CRWP meeting had originally been monthly but that several years ago that had changed to meeting every other month. It has been recognized that there are a number of issues that CRWP members need time to discuss in more detail, so Kim and Todd are proposing to hold “CRWP works session” on the first Thursdays of the months that are not dedicated to CRWP Board meetings. Kim will set up these meeting and send out calendar invites to get these new meetings on everyone’s calendars.

*CRWP Chair and Vice Chair positions –* Kim told the group that when John Collins retired at the end of last calendar year that that left the Vice Chair position empty. Typically, the Chair and Vice Chair positions rotate in June. Todd asked CRWP members to consider stepping up and helping fill these positions.

*State Homeland Security Program Grant* - Beth McGinnis from CRW told the group that CRW/CRWP grant application had been approved by Clackamas County and has moved to the State for potential funding. The purpose of this grant to build off the Emergency Framework work that is being done by the RDPO to see determine how this can be operationalized on the ground in Clackamas County. Beth said that we should know by next fall if the grant has been funded, and if it is work would begin in early 2023.

*Van Purchase* – Kim told the group this was in process and the new van should be in hand before the end of the fiscal year.

*Drought Conditions* – Kim told the group that if they were interested in getting Clackamas County Drought Condition updates that you can sign up to get these by going to the following link and then click on the "Sign Up for Alerts" button  <https://www.drought.gov/location/Clackamas,%20Oregon>.

**EPA CREAT workshop**

# CRWP members held a workshop with EPA and Cadmus staff to talk about the results of the CRWP analysis that was done using EPA’s Climate Resilience Evaluation and Awareness Tool (CREAT) Risk Assessment Application for Water Utilities which focused on the watershed and the Clackamas River.

**Next CRWP meeting is scheduled for Wednesday June 1, 2022 from 9am – noon am via Zoom.**